



Michigan 23+ High School Diploma Program Request for Qualifications Fiscal Year 2024

Application Instructions

Background Information

Section 712 of Public Act 119 of 2023 appropriated \$3 million in state funding to support a program that assists adults over the age of 23 with obtaining a high school diploma and placement in career training programs.

Eligible providers may include public, nonprofit, or private accredited diploma granting institutions that have at least two years of experience providing dropout recovery services in Michigan.

Further, an eligible program provider must offer **ALL** of the following:

- Dropout reengagement services.
- Academic intake assessments.
- An integrated learning plan.
- Course catalog that includes access to all graduation requirements.
- Remediation coursework.
- Academic resilience assessment and intervention.
- Employability skills development.
- Industry-recognized credentials.
- Credit for on-the-job training.
- A robust support framework, including technology, social support, and academic support accredited by a recognized accrediting body.
- Provide WorkKeys preparation.

Provider reimbursement rates for Fiscal Year 2024 for this program will be as follows:

- \$500 for each month of satisfactory monthly progress as described in Section 23a of the State School Aid Act, Public Act 94 of 1979, Michigan Compiled Laws 388.1623a.
- \$500 for the completion of an employability skills certification program equal to at least one unit of high school credit obtained through classroom or online instruction.
- \$250 for the attainment of an industry-recognized credential requiring up to 50 hours of training.
- \$500 for the attainment of an industry-recognized credential requiring 50 to 100 hours of training.
- \$750 for the attainment of an industry-recognized credential requiring more than 100 hours of training.
- \$1,000 for the attainment of a high school diploma.
- \$2,500 for placement in a job in an in-demand career pathway.

Application Submission Information

To be considered for funding for Fiscal Year 2024, applications must be received no later than

LEO is an equal opportunity employer/program.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.
WORKFORCE DEVELOPMENT, PO BOX 30805, LANSING, MI 48909 • www.michigan.gov/workforce • 517-335-5858

5:00 p.m. Eastern Time on Thursday, November 9, 2023. Completed applications should be submitted to the Michigan Department of Labor and Economic Opportunity, Workforce Development (LEO-WD) via email at LEO-AdultEd@michigan.gov. Applications must follow the format provided below and be submitted as either a Microsoft Word document or a PDF. **Only completed applications will be considered for funding.**

Award Notification Information

All applicants will be notified by **December 8, 2023** via email regarding the final disposition of their application (i.e., approval or denial). This email will be sent to the individual listed as the **Main Contact Person** on your application.

Information regarding the maximum amount of funding a provider may expect to receive via reimbursement for Fiscal Year 2024 will be provided as well.

Provider Application

Section 1: Applicant Information

Provider Name:

Street Address:

City:

State:

Zip Code:

Phone Number:

Fax Number:

Website URL:

Provider Type (i.e., Public, Nonprofit, Private):

Main Contact Person:

Phone Number for Main Contact Person:

Email Address for Main Contact Person:

Section 2: Applicant Qualifications

Please address all of the following questions:

- 1) Identify the type of organization - a public, nonprofit, or private accredited diploma granting institution – and the name of the accrediting organization, if applicable. Describe previous experience with dropout recovery services in Michigan, including the number of years of experience.
- 2) Describe the dropout reengagement services offered.
- 3) Identify the academic intake assessments currently administered by the organization, when the assessments are given, and how the results are used.
- 4) Describe the integrated learning plan offered to participants that documents the classes/courses needed to successfully complete the program.
- 5) Describe how the course catalog, including graduation requirements, is made accessible to all participants.
- 6) Identify the remediation coursework that is available and describe how it is offered to participants.
- 7) Identify how academic resilience is assessed and detail intervention strategies.

- 8) Describe how employability skills are developed. Identify certification and/or high school credits that are awarded to participants for completion of the employability skills instruction.
- 9) Describe experience offering WorkKeys preparation.
- 10) List the industry-recognized credentials that will be offered to participants and identify those that require up to 50 hours of training; 50 to 100 hours of training; and more than 100 hours of training.
- 11) Explain how high school credit is awarded for on-the-job training.
- 12) Describe the support framework, including technology, social support, and academic support accredited by a recognized accrediting body, that is available to participants.

Section 3: Proposed Service Levels and Funding

- 13) For Fiscal Year 2024 (October 1, 2023 – September 30, 2024), please indicate your organization's **anticipated** 23+ High School Diploma Program service levels. *Note, these estimates should be based previous experience and verifiable data.*
 - a. Number of individuals to be enrolled in the 23+ High School Diploma program:
 - b. Number of individuals who will complete an employability skills certification equal to at least one (1) unit of high school credit obtained through classroom or online instruction:
 - c. Number of individuals who will attain an industry-recognized credential requiring up to 50 hours of training:
 - d. Number of individuals who will attain an industry-recognized credential requiring 50 to 100 hours of training:
 - e. Number of individuals who will attain an industry-recognized credential requiring more than 100 hours of training:
 - f. Number of individuals who will attain a high school diploma:
 - g. Number of individuals who will be placed in a job in an in-demand career pathway:
 - h. Total amount of funding requested for Fiscal Year 2024 based on the service and reimbursement levels proposed above:
- 14) Identify other funding sources the organization currently receives that support the high school diploma program for adults age 23 and over in Michigan. Describe how the 23+ High School Diploma funds would be used in combination with these other funds.

Application Scoring Rubric

Review Criterion	Points Possible
1. Is the organization a public, nonprofit, or private accredited diploma granting institution that has at least two years of experience providing dropout recovery services in Michigan?	20
2. Does the applicant offer dropout reengagement services for adults age 23 and over?	5
3. Did the applicant identify the academic intake assessments, describe when the assessments are given, and how the results are used?	5
4. Does the organization offer an integrated learning plan?	5
5. Does the organization have a course catalog with graduation requirements that is accessible to all participants?	5
6. Does the organization offer remediation and detail how the remediation is provided?	5
7. Does the applicant detail how academic resilience is assessed and include intervention strategies?	5
8. Does the organization offer employability skills development equal to at least one (1) high school credit?	5
9. Does the organization have experience offering WorkKeys preparation?	5
10a. Does the applicant provide industry-recognized credentials?	5
10b. Does the organization provide a list of the industry-recognized credentials offered that require up to 50 hours of training, 50 to 100 hours of training, and more than 100 hours of training?	5
11. Does the organization detail credit(s) awarded for on-the-job training?	5
12. Does the organization have a robust support framework, including technology, social support, and academic support accredited by a recognized accrediting body?	5
13a. Is the proposed cost per participant reasonable (~ \$2,500)?	5
13b. Do the proposed service levels place an emphasis on achieving outcomes, particularly diplomas and industry-recognized credentials?	10
14. Does the applicant detail how the 23+ funds will be used to expand or increase program services, if used in combination with other funding.	5
Total Points	100